



# 2019-2020 INTRADISTRICT OPEN ENROLLMENT APPLICATION

## FIELD LOCAL SCHOOLS

OFFICE OF THE SUPERINTENDENT  
2900 ST. RT. 43  
MOGADORE, OH 44260  
PHONE (330) 673-2659 FAX (330) 673-0270

Date: \_\_\_\_\_  
(Office Use Only)

Please read the guidelines attached. A separate application must be completed for each student annually. Return the application to the Office of the Superintendent, Field Local Schools no later than May 10, 2019.

Name of Student: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ Sex: \_\_\_ M \_\_\_ F

Parent/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Parent/Legal Guardian in: \_\_\_ Active Duty Forces \_\_\_ National Guard \_\_\_ Not Applicable

School of Residence	School Requested to Attend
<input type="checkbox"/> Brimfield Elementary	<input type="checkbox"/> Brimfield Elementary
<input type="checkbox"/> Suffield Elementary	<input type="checkbox"/> Suffield Elementary

Grade Level of Student for Upcoming School Year: \_\_\_\_\_

Is the student enrolled in any special education or tutorial programs? \_\_\_\_\_

Reason(s) for Request for Transfer Under Open Enrollment: \_\_\_\_\_

*I have read the attached guidelines and understand them.*

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

(FOR OFFICE USE ONLY) \_\_\_\_\_ APPROVED \_\_\_\_\_ REJECTED First day of attendance: \_\_\_\_\_

Principal's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Reason(s) for Rejection: \_\_\_\_\_

# guidelines

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Office of the Superintendent  
Field Local School District

STUDENTS  
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## ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT

Each principal shall notify the Superintendent by May 1<sup>st</sup> of the programs and classrooms which have space available.

Projected Enrollment of home-school students are to be determined by the building principal no later than May 1<sup>st</sup>.

The building principal shall be responsible for informing parents of the availabilities for intra-district open enrollment by no later than May 1<sup>st</sup>.

### Application for Admission

Open enrollment applications will be accepted annually from the first Monday in February through May 10, 2019.

Projected enrollment of resident-school students, applications from nonresident-school students, and tuition students are to be determined by the Superintendent no later than June 30<sup>th</sup>.

Applications will be considered on an individual basis according to the order in which they are received.

A separate application must be submitted for each student requesting intra-district admission.

The Superintendent will provide written notification of approval or denial to all applicants.

### Capacity Limits

No applications will be approved if the grade level at the receiving school exceeds the following:

Class size:       Grade K-3, twenty-three (23) students;  
                          Grade 4-6, twenty-five (25) students;  
                          Grade 7-9, twenty-five (25) students;  
                          Grade 10-12, space available basis.

Exceptions to the above may be made depending upon the scheduling requirements of the school and the student. Space available basis is defined by seating availability, state maximum enrollment in vocational and special education programs, and other limiting factors.

### Criteria for Acceptance

Applications from students being served under an Individual Education Plan shall not be considered if the District is not currently providing the services called for in the IEP.

With the exception of students whose parents or legal guardians are employees of the Field Local Schools, no student will be accepted after capacity limits have been reached at the student's grade level.

Students who are accepted for intra-district open enrollment will be required to reapply each year. Students currently enrolled under open enrollment provisions will receive admission preference over new applicants.

Ohio High School Athletic Association (OHSAA) rules will govern all athletic eligibility decisions.

School transportation will be provided only within the limits of the Field Local School District.