

Field Local Schools

2900 St. Rt. 43
Mogadore, Ohio 44260
330-673-2659

- FOR OFFICE USE
 School Bus Driver
 Cafeteria
 Custodian/Maintenance
 Secretary
 Other _____

Classified Employment Application

Personal Data

Name (last, first, middle) _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Home phone () _____ Other Phone () _____

Social Security Number _____ Are you a citizen of the U.S.? Yes No

Position(s) applying for _____ I'm looking for Full-Time Part-Time

Are you 18 or over? Yes No Would you accept substitute work? Yes No

Have you ever been convicted of a felony? _____

Referred by _____

Education Record

High school _____

Address _____ Dates attended _____

Diploma: Yes No

College/University _____

Address _____ Dates attended _____

Degrees or diplomas _____

Trade or technical training _____

Address _____ Dates attended _____

Degrees or diplomas _____

Employment History

Begin with most recent employer. Make copies of this sheet if additional space is needed.

1. Employer	Dates of employment	
Address		
City	State	Zip Code
Phone ()	Beginning salary	Ending salary
Title/duties		
Supervisor's name		
Reason for leaving		
May we contact your former employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

2. Employer	Dates of employment	
Address		
City	State	Zip Code
Phone ()	Beginning salary	Ending salary
Title/duties		
Supervisor's name		
Reason for leaving		
May we contact your former employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

3. Employer	Dates of employment	
Address		
City	State	Zip Code
Phone ()	Beginning salary	Ending salary
Title/duties		
Supervisor's name		
Reason for leaving		
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		

References

List three professional references who are familiar with the quality of your work, have worked directly with you, and have known you at least two years.

1. Reference

Work phone ()

Home phone ()

Address

City

State

Zip code

Relationship

2. Reference

Work phone ()

Home phone ()

Address

City

State

Zip code

Relationship

3. Reference

Work phone ()

Home phone ()

Address

City

State

Zip code

Relationship

It is understood and agreed that the Field Local School District may contact former employer(s) for verification of my employment history including any testing which may have been done, and compliance with the Bureau of Criminal Identification and Investigation (BCI) for a background check and any other testing which may be required and I hereby consent to such inquiries.

I understand that if I am employed prior to the District's receipt of the BCI report and verification of my work experience, my continued employment will be conditioned on: 1) satisfactory work experience as verified by contacts with former employers 2) receipt of a report demonstrating that I am in compliance with the Board of Education's rules and regulations and any other legal requirements regarding applicant/employee criminal records and disclosure of convictions.

I further understand that falsification of any and all information on this application shall result in my being disqualified from employment or in my employment being terminated. By affixing my signature, I agree to the conditions listed on this application and will, if employed, tender my resignation of employment should I fail to fulfill these conditions.

Signature _____

Date _____

Special Skills

Keyboarding: Yes. Words per minute: _____
 No

Carpentry Yes
 No

Computer Skills Hardware
 Software
 Macintosh
 IBM or compatible
 Other _____

Electrical Yes
 No

Plumbing Yes
 No

Software knowledge (list programs)
 Word processing _____
 Spreadsheet _____
 Database _____
 Other _____

Can you lift a 30lb. container?
 Yes
 No

List other skills or equipment experience you have acquired. Please include any certification or license you may have.

Please detail any other information you feel is pertinent, such as special accomplishments, awards, etc.

FOR EMPLOYER'S USE ONLY

Interviewer	Date	Comments

Tests Administered	Date	Raw Score	Rating	Comments

NOTIFICATION: No person shall, on the basis of race, color, creed, or sex, be denied employment by the Field Local Schools.

Please return completed application to:
 Office of The Assistant Superintendent
 Field Local School District
 1473 Saxe Road
 Mogadore, Ohio 44260