

REQUEST FOR VACATION FORM

Student's Name _____ Grade _____ Phone _____

Information from parent:

Dates of Vacation: Beginning date _____ Ending date _____

Total number of school days requested _____
(Five (5) days maximum)

Place of vacation and comment _____

Will this student be accompanied by a parent or legal guardian?

Circle one: Yes No

If no, please explain _____

Approval signature of parent _____ Date _____

Student _____

| | | <u>Comment of Make-up Work Arrangements</u> |
|----------------|----------------------------|---|
| <u>Subject</u> | <u>Teacher's Signature</u> | |
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |
| 6. _____ | _____ | _____ |

Principal's approval signature _____ Date _____

over



Conditions for Vacation Approval:

1. The student's current year attendance record must be satisfactory as determined by the principal.
2. Students requesting a vacation must get written approval from their parents and be accompanied by a parent, legal guardian or adult relative on the vacation.
3. The student must have a grade average of "C" or better.
4. A maximum of five (5) school days per school year will be granted. Exceptions must be a special emergency situation.
5. At the discretion of the school authority, class work and/or lab work may or may not be made up upon return of vacation. If make-up work is permitted, the student will have two weeks maximum to make up the work.
6. Work missed and not made up will be given a grade of "F" and be average according to grading procedures.
7. A minor or 18 year old student that goes on vacation without the schools approval will be in violation of the attendance rules. This will be an unexcused absence and be truancy for a minor.
8. Written permission by the principal must be given to the student prior to going on vacation and a copy of this permission is to be placed in the student's permanent folder.

Ohio General Assembly – House Bill 410 (Passed December 2016)

In December 2016, the Ohio General Assembly passed House Bill 410 to encourage and support a preventative approach to excessive absences and truancy. Beginning with the 2017-2018 school year, several changes take effect. Schools cannot suspend or expel students for missing too much school. Districts will amend or adopt policies that outline their interventions and plans for students who miss too much school.

Regular school attendance is an important ingredient in students' academic success. Excessive absences interfere with students' progress in mastering knowledge and skills necessary to graduate from high school prepared for higher education and the workforce. To support academic success for all students, the district will partner with students and their families to identify and reduce barriers to regular school attendance. The district will utilize a continuum of strategies to reduce student absence including, but not limited to:

Notification of student absence to the parent or guardian;

Development and implementation of an absence intervention plan, which may include supportive services for students and families;

Counseling;

Parent education and parenting programs;

Mediation;

Intervention programs available through juvenile authorities; and

Referral for truancy, if applicable.

HB410 includes excused absences as part of the definition of excessively absent because when a student is missing a lot of school, the student is missing instruction time, and there may be a larger problem contributing to the absences. Furthermore, excessive absences may serve as an early warning indicator districts can use to address absences before a student becomes habitually truant. Likewise, a student still may need district support to get to school every day even though the student's absences are excused.

