



**FIELD LOCAL SCHOOLS**  
**2018-2019 INTERDISTRICT OPEN ENROLLMENT APPLICATION**

Date: \_\_\_\_\_  
 (Office Use Only)

OFFICE OF THE SUPERINTENDENT  
 2900 ST. RT. 43, MOGADORE, OH 44260  
 PHONE (330) 673-2659 FAX (330) 673-0270

Please read the guidelines on reverse side. Return the application to the Office of the Superintendent, Field Local Schools. Check with your resident district for their enrollment policy.

**Renewal Application requires two (2) proofs of residency annually**

**New Applications require a copy of birth certificate and two (2) proofs of residency**

**SCHOOL INFORMATION**

Grade Level for 2018-2019 school year \_\_\_\_\_ \*\*Brimfield Elementary is closed to New Open Enrollment Requests\*\*  
 Name of school student wishes to attend for the 2018-2019 school year \_\_\_\_\_  
 School District of Residence \_\_\_\_\_ School Last Attended \_\_\_\_\_  
 Reason(s) for request for transfer under Open Enrollment \_\_\_\_\_

**STUDENT INFORMATION**

Open enrollment status may be denied or revoked due to omission, concealment or falsification of school records/student information.

Name of Student \_\_\_\_\_ Sex  M  F  
Last First Full Middle Circle One

Student's Social Security Number \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Birth City \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State **OH** Zip \_\_\_\_\_

County of Residence \_\_\_\_\_ Parent/Legal Guardian is:  Active Duty  National Guard  Not Applicable

Does this student have an ETR, IEP or 504 Plan?  Yes  No *(If yes, you must provide a copy of the ETR, IEP or 504)*

Is student of Limited English Proficiency?  Yes  No If yes, what is main language spoken in the home? \_\_\_\_\_

Has student recently been expelled?  Yes  No Has student recently been suspended?  Yes  No

Date of expulsion \_\_\_\_\_ Date of Suspension and # of days \_\_\_\_\_

Parent/Legal Guardian \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Parent/Guardian Telephone Number Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Mother's Maiden Name \_\_\_\_\_ Start Date for Open Enrollment \_\_\_\_\_

Signature of parent/guardian/self (if 18 or older) \_\_\_\_\_ Date \_\_\_\_\_

**SIBLING INFORMATION** (A separate application must be completed for each student annually)

*List siblings requesting open enrollment to Field Schools for the upcoming school year*

Name \_\_\_\_\_ School Attending \_\_\_\_\_  
 Name \_\_\_\_\_ School Attending \_\_\_\_\_  
 Name \_\_\_\_\_ School Attending \_\_\_\_\_

**\*\*\*FOR OFFICE USE ONLY\*\*\***

Approved  Rejected

Principal's Approval \_\_\_\_\_ Date \_\_\_\_\_

Superintendent's Approval \_\_\_\_\_ Date \_\_\_\_\_

Reason(s) for Rejection \_\_\_\_\_



**FIELD LOCAL SCHOOLS**  
**Office of the Superintendent**  
**ADMISSION OF STUDENTS PARTICIPATING UNDER**  
**INTER-DISTRICT OPEN-ENROLLMENT**

**Application for Admission**

Field Local Schools accepts inter-district open enrollment, pursuant to Board Policy 6.05.

Field Local Schools is **NOT** responsible for providing bus service to students attending under the Open Enrollment policy.

Open enrollment applications will be accepted beginning the second Monday in February through the second Friday in May. Applications, after the deadline, or during the school year, may be considered if space is available. Projected enrollment of resident-school students, applications from nonresident-school students, and tuition students are to be determined by the Superintendent no later than June 30<sup>th</sup>.

Applications will be considered on an individual basis according to the order in which they are received.

A separate application with two (2) proofs of residency and a copy of the student's birth certificate must be submitted for each student requesting admission to the Field Local Schools.

**Acceptable Proofs of Residency**

The item(s) **MUST** be in the legal Guardian's name and be dated within the last **60 days**. The item needs to contain a complete address with city, state, and zip code. Field Local Schools will **ONLY** accept the following items (no photographs accepted):

- Gas, water, electric, sewer or waste removal bill
- Complete and current lease agreement (with tenant/landlord signature)
- Bank or mortgage statement
- Pay stub
- Cable/Internet/Landline statement
- Homeowner/ Renter Insurance declaration, Deed or Property Tax statement
- Official document from federal, state or county agency showing benefits received (may qualify)

The Superintendent will provide written notification of approval or denial to all applicants and to all appropriate school districts.

**Capacity Limits**

No applications will be approved if the grade level at the receiving school exceeds the following:

- Class size:           Grade K-2, twenty-three (23) students;  
                              Grade 3-5, twenty-five (25) students;  
                              Grade 6-12, space available.

Exceptions to the above may be made depending upon the scheduling requirements of the school and the student. Space available basis is defined by seating availability, state maximum enrollment in vocational and special education programs, and other limiting factors.

**Criteria for Acceptance**

- No student who has been suspended or expelled from school for more than ten (10) consecutive days during the present or most recent school year will be accepted.
- Applications from students being served under an Individual Education Plan shall not be considered if the District is not currently providing the services called for in the IEP.
- With the exception of students whose parents or legal guardians are employees of the Field Local Schools, no student will be accepted after capacity limits have been reached at the student's grade level.
- Students who are accepted for open enrollment will be required to reapply each year. Students currently enrolled under open enrollment provisions will receive admission preference over new applicants.

Ohio High School Athletic Association (OHSAA) rules will govern all athletic eligibility decisions.

Native students whose parents or legal guardians move from the Field Local School District into another school district will be allowed to continue in the Field Schools for the remainder of the school year if they choose to apply for open enrollment admission.